

Royton & Crompton E-ACT Academy

Blackshaw Lane, Royton
Oldham, OL2 6NT
Telephone: 01706 846474
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Headteacher: Mrs. Andrea Atkinson
B.Ed (Hons), NPQH

5th September 2019

RE: Medication, & Medical / Toilet Passes

Dear Parent/ Carer,

If your son/daughter is on any regular medication and they need to take this during the school day, you must contact the school's Welfare Officer Mrs Jackson to make an appointment to come in and sign a consent form. The medication must be in the original box with your son/daughters name on the original packaging with the stated dose.

Please do not send your son / daughter to school with any medication without coming in to sign the appropriate paperwork. This includes painkillers, please note that painkillers cannot be given out and students should not have any form of painkillers on them in school.

If your son/daughter has a medical condition or any allergies please contact Mrs Jackson so that we can update our records.

If your son/daughter has a medical pass or toilet pass last year these will no longer be valid, if they require any pass then medical evidence will be required.

If you have any questions or concerns please contact leela.jackson@e-act.org.uk

Yours Faithfully

Mrs L Jackson
Welfare Officer

