

# E-ACT Royton & Crompton Academy

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Headteacher: Mrs. Andrea Atkinson  
B.Ed (Hons), NPQH

5<sup>th</sup> June 2019

Dear Parent/Carer

I am writing to inform you that your son/daughter will start their study leave after the completion of the exam on Friday afternoon, 7<sup>th</sup> June 2019. There will be an expectation that they must attend each revision session prior to every remaining exam. Morning revision sessions will commence at 8.15am (students to be on site for 8.00am) and afternoon sessions commence at 12.10pm (students to be on site no earlier than 12.00pm).

All students must access the site through the main reception and must be dressed in full school uniform. After the completion of the exam, students must leave the site immediately.

On Wednesday 12<sup>th</sup> June we plan to hold a leavers assembly at 11.10am. Students will leave the exam, have break and then proceed to the Main Hall. Students will be off site by 12.00pm.

Contingency day remains the 26<sup>th</sup> June, where students may still need to be available if required. As previously documented.

Results day. Hard copies of results will be distributed to pupils on results day, unfortunately we will not be able to give results over the phone or via email. If you wish for your results to be posted 1st class please pass the exams officer a stamped self-addressed envelope before 12th July.

Results day is held on Thursday 22<sup>nd</sup> August at E-ACT Royton & Crompton Academy between 10.00am -12.00pm. This will be in the New Building which will be accessed from the main entrance of the current school. Senior members of staff will be available on results day to discuss any queries you may have. If you wish for somebody to collect your results on your behalf you must give them a signed letter allowing them to do so. This letter must be brought with them on the day. We are unable to give out results without a letter. Representatives from local colleges will also be available to discuss application queries.

I wish to take this opportunity on behalf of myself and the academy to wish your son/daughter every success for the future.

Yours Sincerely,

Mr Nathan Bowker  
Deputy Headteacher

