

# E-ACT Royton & Crompton Academy

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Headteacher: Mrs. Andrea Atkinson  
B.Ed (Hons), NPQH

7<sup>th</sup> May 2019

## RE: Medication

Dear Parent/ Carer,

If your son/daughter is on any regular medication and they need to take this during the school day, you must contact the school's Welfare Officer Mrs Jackson to make an appointment to come in and sign a consent form. The medication must be in the original box with your son/daughters name on the original packaging with the stated dose. This includes painkillers as there have been an increased amount of students asking for these during the school day. Please note that painkillers cannot be given out and students should not have any form of painkillers on them in school.

If you have any questions or concerns please contact [leela.jackson@e-act.org.uk](mailto:leela.jackson@e-act.org.uk)

Yours Faithfully

Mrs L Jackson  
Welfare Officer

